AGENDA FOR

STRATEGIC COMMISSIONING BOARD

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To: All Members of Corporate Joint Consultative Committee

Councillors : J Black, F Boyd, S Briggs, Dr D Cooke, D C Fines, H Hughes, D Jones, N Jones, G Little, D McCann, E O'Brien, T Pickstone, A Quinn, Dr J Schryer (Chair), A Simpson, T Tariq, P Thompson, C Wild and M Woodhead

Dear Member/Colleague

STRATEGIC COMMISSIONING BOARD

You are invited to attend a meeting of the STRATEGIC COMMISSIONING BOARD which will be held as follows:-

Date:	Monday, 4 May 2020
Place:	
Time:	4.30 pm
Briefing Facilities:	If Opposition Members and Co-opted Members require briefing on any particular item on the Agenda, the appropriate Director/Senior Officer originating the related report should be contacted.
Notes:	

AGENDA

1 **WELCOME, APOLOGIES & QUORACY**

2 **DECLARATION OF INTERESTS** *(Pages 1 - 10)*

3 **MINUTES OF THE LAST MEETING AND ACTION LOG** *(Pages 11 - 24)*

4 **PUBLIC QUESTIONS**

5 **UPDATE ON COVID-19 RESPONSE**

6 **COVID19 RECOVERY PHASE**

7 **AOB AND CLOSING MATTERS**

Agenda Item 2

Bury COUNCIL

NHS Bury Clinical Commissioning Group

Meeting: Strategic Commissioning Board (Public)			
Meeting Date	04 May 2020	**Action**	Receive
Item No	2	**Confidential / Freedom of Information Status**	No
Title	Declarations of Interest Register		
Presented By	Cllr D Jones, Co-Chair of the SCB		
Author	Emma Kennett, Head of Corporate Affairs and Governance		
Clinical Lead	-		
Council Lead	-		

Executive Summary

Introduction and background

- The CCG and Local Authority both have statutory responsibilities in relation to declarations of interest as part of their respective governance arrangements.
- The CCG has a statutory requirement to keep, maintain and make publicly available a register of declarations of interest under Section 14O of the national Health Service Act 2006 (as inserted by section 25 of the Health and Social Care Act 2012).
- The Local Authority has statutory responsibilities detailed as part of Sections 29 to 31 of the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Recommendations

It is recommended that the Strategic Commissioning Board:

- Receives the latest Declarations of interest Register;
- Considers whether there are any interests that may impact on the business to be transacted at the meeting on the 4 May 2020; and
- Provides any further updates to existing Declarations of Interest includes within the Register.

Links to Strategic Objectives/Corporate Plan	Choose an item.
Does this report seek to address any of the risks included on the Governing Body / Council Assurance Framework? If yes, state which risk below:	N/A
Add details here.	

Implications						
Are there any quality, safeguarding or patient experience implications?	Yes	☐	No	☐	N/A	☒
Has any engagement (clinical, stakeholder or public/patient) been undertaken in relation to this report?	Yes	☐	No	☐	N/A	☒
Have any departments/organisations who will be affected been consulted?	Yes	☐	No	☐	N/A	☒
Are there any conflicts of interest arising from the proposal or decision being requested?	Yes	☐	No	☐	N/A	☒
Are there any financial implications?	Yes	☐	No	☐	N/A	☒
Are there any legal implications?	Yes	☐	No	☐	N/A	☒
Are there any health and safety issues?	Yes	☐	No	☐	N/A	☒
How do proposals align with Health & Wellbeing Strategy?	N/A					
How do proposals align with Locality Plan?	N/A					
How do proposals align with the Commissioning Strategy?	N/A					
Are there any Public, Patient and Service User Implications?	Yes	☐	No	☐	N/A	☒
How do the proposals help to reduce health inequalities?	N/A					
Is there any scrutiny interest?	Yes	☐	No	☐	N/A	☒
What are the Information Governance/ Access to Information implications?	N/A					
Has an Equality, Privacy or Quality Impact Assessment been completed?	Yes	☐	No	☐	N/A	☒
Is an Equality, Privacy or Quality Impact Assessment required?	Yes	☐	No	☐	N/A	☒
Are there any associated risks including Conflicts of Interest?	Yes	☒	No	☐	N/A	☐
Are the risks on the CCG /Council/ Strategic Commissioning Board's Risk	Yes	☐	No	☐	N/A	☒

Implications						
Register?						
Additional details	Conflicts of Interest not being declared in line with statutory obligations					

Governance and Reporting		
Meeting	**Date**	**Outcome**

Declarations of Interest

1. Register for the Strategic Commissioning Board

1.1 This report includes a copy of the latest Declarations of Interest Register for the Strategic Commissioning Board.

1.2 Strategic Commissioning Board members should ensure that they declare any relevant interests as part of the Declaration of Interest Standing item on meeting agendas or as soon as a potential conflict becomes apparent as part of meeting discussions.

1.3 There is a need for Strategic Commissioning Board Members to ensure that any changes to their existing conflicts of interest are notified to the Business Support Unit, via either the CCG Corporate Officer or Council Democratic Services team within 28 days of a change occurring to ensure that the Declarations of Interest register can be updated.

1.4 The specific management action required as a result of a conflict of interest being declared will be determined by the Chair of the Strategic Commissioning Board with an accurate record of the action being taken captured as part of the meeting minutes.

Emma Kennett
Head of Corporate Affairs and Governance
April 2020

Register of Interests for Strategic Commissioning Board

Members - Voting

Name	Current position (s) held i.e. Governing Body, Member Practice, Employee	Declared Interest- (Name of organisation and nature of business)	Type of Interest			Is the Interest direct or indirect?	Nature of Interest	Date of Interest		Action taken to mitigate Interest
			Financial Interests	Non-Financial Professional Interests	Non-Financial Personal Interests			From	To	
Cllr David Jones	Council Leader	Bury Council	X			Direct	Councillor	Jul-19		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Labour Party		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		National Association of Retired Police Officers		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Labour Party		X		Direct	Spouse Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Hollins Institute Educational Fund		X		Direct	Trustee			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Vision Multi-Academy Trust		X		Direct	Chair			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		United Reformed Church			X	Direct	Elder			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		International Police Association		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Bury South CLP		X		Direct				General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
Cllr Andrea Simpson	Councillor	Bury Council	X			Direct	Councillor	Jul-19		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Silverdale Medical Practice	X			Direct	Employed			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Unite the Union		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		WMS				Indirect	Spouse / Civial Partner: National Sales Manager			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Jo Hague Photography				Indirect	Spouse / Civil Partner: Owner			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Parrenthorn High School		X		Direct	Governor			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Ribble Drive Primary School		X		Direct	Governor			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Salford LMC Subcommittee		X		Direct	Neighbourhood lead for Swinton			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Village Greens	X			Direct	Shareholder			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Medical Defence Union		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
Cllr Tamoor Tariq	Councillor	Bury Council	X			Direct	Councillor	May-19		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		GM Health & Social Care Partnership	X			Direct	Children & Young People Access & Waiting Time			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Lancashire BME Network				Indirect	Spouse / Civil Partnership: Senior Project Officer			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		GM Police & Crime Panel		X		Direct	Chair			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Domestic Violence Steering Group		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		St Lukes Primary School		X		Direct	Governor			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		The Derby High School		X		Direct	Governor			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Community Safety Partnership		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Unite the Union		X		Direct	Community Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Labour Party		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
Cllr Eamonn O'Brien	Councillor	Bury Council	X			Direct	Councillor	Jul-19		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Young Christian Workers	X			Direct	Training & Development Team			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Labour Party		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Prestwich Arts College		X		Direct	Chair of Governors			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Bury Corporate Parenting Board		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		No Barriers Foundation		X		Direct	Trustee			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		CAFOD Salford		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Prestwich Methodist Youth Association		X		Direct	Trustee			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Unite the Union		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.

Name	Current position (s) held i.e. Governing Body, Member Practice, Employee	Declared Interest- (Name of organisation and nature of business)	Type of Interest			Is the Interest direct or indirect?	Nature of Interest	Date of Interest		Action taken to mitigate Interest
			Financial Interests	Non-Financial Professional	Non-Financial Personal Interests			From	To	
Cllr Sharon Briggs	Councillor	Bury Council	X			Direct	Councillor	Jul-19		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Police & Crime Panel		X		Direct	Council nominated			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Police & Crime Steering Group		X		Direct	Council nominated			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Older Peoples Partnership		X		Direct	Council nominated			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Communicty Safety Partnership		X		Direct	Council nominated			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Dobbies Social Club			X	Direct	Social Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Salford / Manchester & Bolton Magistrate Court	X			Direct	Magistrate			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Labour Party		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
Cllr Alan Quinn	Councillor	Bury Council	X			Direct	Councillor	Jul-19		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		BAE Systems - Military Aircraft	X			Direct	Skilled Aircraft Fitter			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Ivan Lewis MP			X	Indirect	Spouse / Civil Partner: Caseworker			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Harrogate and District NHS Foundation Trust			X	Indirect	Son and Daughter in Law			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Greater Manchester Waste Disposal Authority		X		Direct	Member / Council Representative			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Forests of Greater Manchester		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		University of Manchester		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Labour Party		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Co-Operative Party		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Unite the Union		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
Cllr Jane Black	Councillor	Bury Council	X			Direct	Councillor	Sep-18		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Essity UK Ltd				Indirect	Spouse: Senior IT Business Analyst			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Sedgley Park Community Primary School		X		Direct	Governor			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Village Green Community Co-Operative Prestwich	X			Direct	Shareholder			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Village Green Community Co-Operative Prestwich				Indirect	Spouse: Shareholder			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Manchester Reform Synagogue		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Manchester Jewish Museum		X		Direct	Friend			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Unison		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Labour Party		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Greater Manchester Muslim Jewish Forum		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Jewis Labour Movement		X		Direct	Chair of NW Branch			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
Dr Jeff Schryer	Bury CCG Chair	Whittaker Lane Medical Centre	X			Indirect	Wife receives income from Practice	1990		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Whittaker Lane Medical Centre	X			Direct	Managing Partner	1990		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		NHS GP Trainer		X		Direct		1991		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		University of Manchester		X		Direct	Undergraduate Tutor	1991		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Prestwich Primary Care Network	X			Direct	Practice is a member	2019		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
Geoff Little	Chief Executive, Bury Council, Accountable Officer Bury CCG	Ratio Research a Community Interest Company				Indirect	Close family member is a Director of Ratio Research	Apr-19		Specific arrangements in respect of potential conflicts arising to be given further consideration when situation arises.
Mike Woodhead	Joint Chief Finance Officer	Heads in the Woods (designs and produces environmentally friendly items for wholesale and retail)				Indirect	Partner owns business	Nov-19		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.

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			Financial Interests	Non-Financial Professional	Non-Financial Personal Interests			From	To	
Howard Hughes	Clinical Director	Prestwich Pharmacy LTD	X			Indirect	Spouse is a Director	1996		Specific arrangements in respect of potential conflicts arising from Prestwich Pharmacy to be given further consideration when situation arises.
		Greater Manchester Mental Health Foundation Trust		X		Indirect	Sister is Performance Manager	2014		Specific arrangements in respect of potential conflicts arising from Prestwich Pharmacy to be given further consideration when situation arises.
		Prestwich Pharmacy LTD	X			Direct	Director	1996		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Hughes McCaul LTD (Dormant Company)	X			Indirect	Spouse is a Director	1995		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Hughes McCaul LTD (Dormant Company)	X			Direct	Director	1995		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
Dr Cathy Fines	Clinical Director	Greenmount Medical Centre	X			Direct	GP	Apr-18		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Central Manchester Foundation Trust		X		Indirect	Spouse works as a Consultant			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Bury GP Federation	X			Direct	Member	2013		Specific arrangements in respect of potential conflicts arising from Bury GP Federation to be given further consideration when situation arises.
		Tower Family Healthcare	X			Direct	Member Practice is part of Tower Family Healthcare	2017		Needs to be excluded from any discussions and decisions that are related to possible primary care procurement in respect to Tower Family Healthcare.
		Horizon Clinical Network	X			Direct	Practice is a member	2019		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
Dr Daniel Cooke	Clinical Lead - Elective Care	Whittaker Lane Medical Centre	X			Direct	GP Partner	01/04/2019		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		University of Manchester		X		Direct	Undergraduate Tutor	Aug-16		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Bury GP Federation	X			Direct	Practice is a member	Aug-16		Specific arrangements in respect of potential conflicts arising be given further consideration when situation arises.
		Prestwich Primary Care Network	X			Direct	Practice is a member	Apr-19		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
David McCann	Lay Member - Patient & Public Involvement	PCL (CIP) GP LTD - Nature of Business Asset Management	X			Direct	Non-Executive Director	2014		Confirmed that this company doesn't have a relationship or business within the health economy. General guidance to be followed in respect of declaring conflicts of interest where identified. In
		Praxis Capital LTD - Nature of Business Asset Management	X			Direct	Non-Executive Director	2014		Confirmed that this company doesn't have a relationship or business within the health economy. General guidance to be followed in respect of declaring conflicts of interest where identified. In
		Praxis Real Estate Management LTD, Manchester	X			Direct	Non-Executive Director	2011		Confirmed that this company doesn't have a relationship or business within the health economy. General guidance to be followed in respect of declaring conflicts of interest where identified. In
		Praxis Law Ltd	X			Direct	Director	2019		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Bury Council		x		Indirect	Daughter - Employee	2012		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
Chris Wild	Lay Member - Finance & Audit	Secure Generation Limited	X			Direct	Shareholder / Director	Nov-15		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Efficient Generation Limited	X			Direct	Shareholder / Director	Nov-15		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		McNally Wild Limited	X			Direct	Shareholder / Director	Jul-14		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Capitas Finance Limited	X			Direct	Shareholder / Director	May-19		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Lower 48 Energy Limited	X			Direct	Shareholder / Director	Jul-19		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Close Brothers PLC	X			Direct	Retained Advisor	Sep-14		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.

Members - Non-Voting

Name	Current position (s) held i.e. Governing Body, Member Practice, Employee	Declared Interest- (Name of organisation and nature of business)	Type of Interest			Is the Interest direct or indirect?	Nature of Interest	Date of Interest		Action taken to mitigate Interest
			Financial Interests	Non-Financial Professional	Non-Financial Personal Interests			From	To	
Fiona Boyd	Governing Body Registered Nurse	NHS Heywood, Middleton & Rochdale CCG		X		Direct	Employed (substantive) as Quality & Safety Lead	Apr-13		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Tameside Hospital		X		Direct	Seconded to Head of Nursing - Urgent Care	Sep-19		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
Peter Thompson	Secondary Care Clinician - Governing Body	Healthcare Safety Investigation Branch		X		Direct	Clinical maternity advisor	Sep-18		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.

In Attendance - Non-Voting

Name	Current position (s) held i.e. Governing Body, Member Practice, Employee	Declared Interest- (Name of organisation and nature of business)	Type of Interest			Is the Interest direct or indirect?	Nature of Interest	Date of Interest		Action taken to mitigate Interest
			Financial Interests	Non-Financial Professional	Non-Financial Personal Interests			From	To	
Peter Bury	Lay Member - Quality & Performance	Labour Party		X		Direct	Member	1979		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Bury College		X		Direct	Member Board of Governors	2008		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
Margaret O'Dwyer	Director of Commissioning & Business Delivery/Deputy Chief Officer	Christie Hospital		X		Indirect	Sister works as a Research Nurse	2017		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
Catherine Jackson	Director of Nursing and Quality Improvement	Marple Cottage Surgery (Stockport CCG)		X			Role as a Nurse Practitioner	Aug-05		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
Julie Gonda	Interim Executive Director Communities and Wellbeing	National Health Service, York			X	Indirect	Daughter works at National Health Service York	Jul-19		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
Lesley Jones	Director of Public Health, Bury Council						None Declared	Apr-18		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
Lynne Ridsdale	Deputy Chief Executive						None Declared	Mar-19		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
Karen Dolton	Executive Director, Children & Young People, Bury Council						None Declared	Jun-19		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
Jayne Hammond	Assistant Director of Legal & Democratic Services						None Declared	Jun-19		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
Cllr Tim Pickstone	Councillor	Bury Council	X			Direct	Councillor	26-Jul-19		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Employment/office/trade/profession/ vocation:Disclosable Pecuniary Interest the details of which are witheld under Section 32(2) of the Localism Act 2011				Indirect	Spouse / civic partner			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Bury Liberal Democrats	X			Direct				General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Land: Disclosable Pecuniary Interest the details of which are witheld under Section 32(2) of the Localism				Indirect	Spouse / civic partner			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		St Margaret's Church of England Primary School			X	Direct	Governor			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Liberal Democrat Party		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Association of Liberal Democrat Councillors		X		Direct	Member & Chief Executive			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Birchcliffe Training ltd	X			Direct	Director			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Assoication of Chief Executives of Voluntary Organisations		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
Cllr Nick Jones	Cllr	Arum Systems Ltd (Arum)	X			Direct	Account Director			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Elms Bank			X		Governor			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Conservative Friends of Israel			X	Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		PLC Flats Management Limited	X			Direct	Director			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		RNLI				Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Anglo-Swedish Association				Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Friends of the British Overseas Territories				Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Bury North & South Conservative Association		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		The Conservative & Unionist Party		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
		Conservative Councillors Association		X		Direct	Member			General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.
Donna Ball	Bury Council Executive Director of Operations	Oldham Pathology (Pennine Acute)			X	Indirect	Husband works for Oldham Pathology	2010		General guidance to be followed in respect of declaring conflicts of interest where identified. In advance and during the meeting.

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Agenda Item 3

Bury COUNCIL

NHS Bury Clinical Commissioning Group

Meeting: Strategic Commissioning Board (Public)			
Meeting Date	04 May 2020	**Action**	Approve
Item No	3	**Confidential / Freedom of Information Status**	No
Title	Minutes of Last meeting and Action Log		
Presented By	Dr J Schryer, Co-Chair of the SCB and CCG Chair, NHS Bury CCG		
Author	Emma Kennett, Head of Corporate Affairs and Governance		
Clinical Lead	-		
Council Lead	-		

Executive Summary

Introduction and background

The attached minutes reflect the discussion from the Strategic Commissioning Board held on 2 March 2020.

Recommendations

It is recommended that the Strategic Commissioning Board:

- Approve the Minutes of the Meeting held on 2 March 2020 as an accurate record; and
- Note progress in respect to agreed actions captured on the Action Log.

Links to Strategic Objectives/Corporate Plan	Choose an item.
Does this report seek to address any of the risks included on the Governing Body / Council Assurance Framework? If yes, state which risk below:	N/A
Add details here.	

Implications						
Are there any quality, safeguarding or patient experience implications?	Yes	☐	No	☐	N/A	☒
Has any engagement (clinical, stakeholder or public/patient) been undertaken in relation to this report?	Yes	☐	No	☐	N/A	☒
Have any departments/organisations who will be affected been consulted?	Yes	☐	No	☐	N/A	☒

Implications						
Are there any conflicts of interest arising from the proposal or decision being requested?	Yes	☐	No	☐	N/A	☒
Are there any financial implications?	Yes	☐	No	☐	N/A	☒
Are there any legal implications?	Yes	☐	No	☐	N/A	☒
Are there any health and safety issues?	Yes	☐	No	☐	N/A	☒
How do proposals align with Health & Wellbeing Strategy?	N/A					
How do proposals align with Locality Plan?	N/A					
How do proposals align with the Commissioning Strategy?	N/A					
Are there any Public, Patient and Service User Implications?	Yes	☐	No	☐	N/A	☒
How do the proposals help to reduce health inequalities?	N/A					
Is there any scrutiny interest?	Yes	☐	No	☐	N/A	☒
What are the Information Governance/ Access to Information implications?	N/A					
Has an Equality, Privacy or Quality Impact Assessment been completed?	Yes	☐	No	☐	N/A	☒
Is an Equality, Privacy or Quality Impact Assessment required?	Yes	☐	No	☐	N/A	☒
Are there any associated risks including Conflicts of Interest?	Yes	☒	No	☐	N/A	☐
Are the risks on the CCG /Council/ Strategic Commissioning Board's Risk Register?	Yes	☐	No	☐	N/A	☒
Additional details						

Governance and Reporting		
Meeting	**Date**	**Outcome**

Bury COUNCIL

NHS Bury Clinical Commissioning Group

Title	**Minutes of the Strategic Commissioning Board (in public) on 2 March 2020**
Author	Emma Kennett, Head of Corporate Affairs and Governance
Version	0.1
Target Audience	Strategic Commissioning Board Members / Members of the Public
Date Created	March 2020
Date of Issue	March 2020
To be Agreed	22 March 2020
Document Status (Draft/Final)	Draft
Description	Minutes of the Strategic Commissioning Board on 2 March 2020

Document History:

Date	Version	Author	Notes
	0.1	Emma Kennett	Forwarded to Chair for review.
Approved:			
Signature:			..... **Dr J Schryer**

Strategic Commissioning Board Meeting

MINUTES OF MEETING
Strategic Commissioning Board Meeting, 2 March 2020 17.00 -18.30 **Chair – Dr J Schryer**

Voting Members	
Dr Jeff Schryer	NHS Bury CCG Chair (Chair)
Cllr Jane Black	Cabinet Member Corporate Affairs & HR, Bury Council
Cllr Sharon Briggs	Cabinet Member – Communities, Bury Council
Dr Daniel Cooke	Clinical Director, NHS Bury CCG
Dr Cathy Fines	Clinical Director, NHS Bury CCG
Mr Howard Hughes	Clinical Director, NHS Bury CCG
Mr Geoff Little	Chief Executive, Bury Council / Accountable Officer, NHS Bury CCG
Mr David McCann	Lay Member Patient & Public Involvement, NHS Bury CCG
Cllr Eamonn O'Brien	Cabinet Member Finance & Housing, Bury Council
Cllr Alan Quinn	Cabinet Member Environment, Bury Council
Cllr Tamoor Tariq	Cabinet Member Children & Families, Bury Council
Mr Mike Woodhead	Joint Chief Finance Officer, NHS Bury CCG and Bury Council
Non-Voting Members	
Mrs Fiona Boyd	Registered Lay Nurse of the Governing Body, NHS Bury CCG
Others in attendance	
Mr Peter Bury	Lay Member Quality & Performance, NHS Bury CCG
Mrs Julie Gonda	Interim Executive Director – Communities & Wellbeing, Bury Council
Mrs Catherine Jackson	Director of Nursing and Quality Improvement, NHS Bury CCG
Ms Donna Ball	Executive Director of Operations, Bury Council
Ms Lesley Jones	Director of Public Health, Bury Council
Cllr Nick Jones	Conservative Leader & Shadow Cabinet Member Transport and Economic Growth, Bury Council
Ms Nicky O'Connor	Interim Director of Transformation, Bury Council
Ms Margaret O'Dwyer	Deputy Chief Officer/Director of Commissioning, NHS Bury CCG
Ms Nicky Parker	Programme Manager, Urgent Care Review, Bury Council
Ms Kate Waterhouse	Chief Information Officer , Bury Council
Ms Vicky Carroll	Director of Housing, Bury Council
Mrs Emma Kennett	Head of Corporate Affairs Governance, NHS Bury CCG/Business Support
Public Members	
Mr Joseph Timan	Bury Times

MEETING NARRATIVE & OUTCOMES

1	**Welcome, Apologies And Quoracy**
1.1	The Chair welcomed those present to the meeting and noted apologies had been received from: - • Cllr David Jones, Leader of the Council, Bury Council • Cllr Andrea Simpson, Deputy Leader, Cabinet Member Health & Wellbeing, Bury Council • Mr Peter Thompson, Secondary Care Clinician, NHS Bury CCG • Mr Chris Wild, Lay Member, NHS Bury CCG • Cllr Tim Pickstone, Council Opposition Member, Bury Council

	• Ms Karen Dolton, Executive Director of Children and Young People, Bury Council
1.2	The Chair advised that the quoracy had been satisfied.

ID	Type	The Strategic Commissioning Board:	Owner
D/03/01	Decision	Noted the information.	

2	Declarations Of Interest
2.1	The Chair reported that the CCG and Council both have statutory responsibilities in relation to the declarations of interest as part of their respective governance arrangements.
2.2	It was reported that the CCG had a statutory requirement to keep, maintain and make publicly available a register of declarations of interest under Section 14O of the National Health Service Act 2006 (as inserted by Section 25 of the Health and Social Care Act 2012). The Local Authority has statutory responsibilities detailed as part of Sections 29 to 31 of the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
2.3	The Chair reminded the CCG and Council members of their obligation to declare any interest they may have on any issues arising from agenda items which might conflict with the business of the Strategic Commissioning Board.
2.4	Declarations made by members of the Strategic Commissioning Board are listed in the CCG's Register of Interests which is presented under this agenda and is also available from the CCG's Corporate Office or via the CCG website.
2.5	The Cabinet Member Environment reported that his partner had recently changed employment and this would need to be reflected as part of his declaration of interest form. It was noted that this would be followed up after today's meeting with the declaration of interest register updated accordingly for the next meeting.
	• **Declarations of interest from today's meeting**
2.6	There were no declarations raised.
	• **Declarations of Interest from the previous meeting**
2.7	There were no declarations of interest from the previous meeting raised.

ID	Type	The Strategic Commissioning Board:	Owner
D/03/02	Decision	Noted the published register of interests.	
A/03/01	Action	Cabinet Member Environment's declaration of interest to be updated in advance of the next meeting.	Cllr Quinn

3	Minutes of the last Meetings and Action Log
	• **Minutes**
3.1	The minutes of the Strategic Commissioning Board meeting held on 3 February 2020 were agreed as an accurate record.

- **Action Log**

3.2 The following updates were provided in relation to the Action Log: -

- A/12/08 - It was agreed that the Director of Commissioning & Business Delivery would pick up with Cabinet Member Environment outside of the meeting in relation to the specific health requirements and discuss this further via the Governing Body as appropriate. It was noted that a paper would be submitted to the CCG's Governing Body on the 25th March 2020 in relation to the CCG's pledge.
- A/02/02 - Further details in respect of the capacity and demand work to be shared with Dr Fines. It was noted that this information had now been shared with Dr Fines and this action could therefore be closed.

ID	Type	The Strategic Commissioning Board:	Owner
D/03/03	Decision	Approved the minutes of the meeting held on the 3 February 2020	

4	Public Questions
4.1	There were no questions raised.

ID	Type	The Strategic Commissioning Board:	Owner
D/03/04	Decision	Noted that there were no questions raised.	

5.	Chief Executive and Accountable Officer Update
5.1	The Chief Executive, Bury Council / Accountable Officer, Bury CCG provided an update on the latest developments across the CCG and Council. It was reported that:-

- The Full Council meeting had met on the 26th February 2020 to set the budget for 2020/21. The key investment areas were outlined.
- The Michael Marmott 10 year review in relation to health inequalities had been published and an analysis of this information would be provided as part of the Bury 2030 Strategy.
- In terms of the Coronavirus outbreak, a joint approach was being adopted across the CCG and Council in respect of communications ,Business Continuity plans and HR policies. The importance of accurate and timely information being disseminated to staff and the public was outlined. To date, one case of Coronavirus had been identified in Bury which had been the first in the northwest. The Government would be publishing an Action Plan within this area setting out next steps/guidance. The local Acute Trust and General Practices had plans in place and had been coping well with the increased pressures. A community testing model was being adopted.

5.2 The following comments/observations were made by Strategic Commissioning Board members in relation to this agenda item: -

- Council and CCG staff were commended for all of the hard work to date in relation to the Coronavirus outbreak. It was highlighted that effective

	communication with local schools would be key in going forward. There was also a need to be mindful that some vulnerable patients do not have access to computers and there was a need to identify these individuals and maximise all communication methods/tools such as GP surgery screens and human messaging. There was a need for the press to be prudent in its reporting on the coronavirus to prevent any adverse impact on individuals affected by the virus and the general public. Individual precautions such as self-isolation and hand washing were discussed including the role of employers in supporting the workforce. It was noted that the national HR guidance was currently being reviewed by the Joint Executive Team (JET) and also be shared with the Trade Unions.		
ID	**Type**	**The Strategic Commissioning Board:**	**Owner**
D/03/05	Decision	Noted the update.	

6.	**Environmental Policy Update**
6.1	The Executive Director of Operations, Bury Council presented an update report in relation to the Environmental Policy. It was highlighted that: - • Climate change and environmental impacts were the single biggest challenge faced by the world today and the need to take urgent, radical action was recognised across the Globe. • Bury Council had declared a Climate Emergency and had set a target to be carbon neutral by 2030. This was a very ambitious target - the scale and pace of change needed would require major investment and significant changes in how we use energy, live our lives and define success. • There was already areas of work underway to enhance environmental ambitions however further work was required. • This report outlined 4 key priorities for Bury and reflected on the opportunities to do more, together, with our population and partners. This included taking a different approach by: - Supporting environmental impact innovation in our areas of work; - Taking new approaches to finance and funding; - Building on existing partnerships between the public, private and voluntary, community and social enterprise organisations to ensure we maximise our assets and share carbon reduction information; - Showing leadership and engage with the many willing people already in our communities in this area of concern; - Engaging and educating residents, communities and businesses; and - Upskilling our own workforce and build climate action into our behaviours and values as organisations. • The current recycling rate in Bury was 58% with 38% of Bury's grey bin residual waste being recyclable.
6.2	The following comments/observations were made in relation to this agenda item: - • The need to use understandable terminology within this area which would help with public messaging/communications going forward. • Further work was required in relation to reducing carbon emissions in new housing/school developments • Fuel poverty did not just relate to individuals being unable to put heating on but also covered individuals not having access to air conditioning/fans in hot

	weather. • The need for the future strategy within this area being more joined up between the CCG and Council linked to the Locality Plan. From an NHS perspective, a further discussion in relation to the NHS pledges was scheduled to take place at the Governing Body at the end of March 2020. • The need to re-focus in terms of the amount of food waste within the area which could have savings to individual households and the Council from a waste disposal point of view. This would require a cultural change
6.3	The Chair enquired when the full Strategy/Action Plan would be made available to the Strategic Commissioning Board. The Executive Director of Operations reported that the views of residents would need to be captured as part of this work and would link to other environmental activities such as planting trees. It was anticipated that further detail would be available for the Strategic Commissioning Board in May 2020.

ID	Type	The Strategic Commissioning Board:	Owner
D/03/06	Decision	Considered the report	
A/03/02	Action	A more detailed action plan in relation to the Environmental Policy to be submitted to the Strategic Commissioning Board in May/June 2020.	Ms Ball

7.	Homelessness and Housing Strategy Update
7.1	The Special Advisor (Housing) was in attendance to present an update report in relation to the Homelessness and Housing Strategy. It was reported that: - • The Housing Needs Assessment (HNA) and development of a Bury Housing Strategy was underway and expected to be concluded by Summer 2020.Over 16,000 surveys have been posted to Bury residents across the Six Townships and an extensive list of stakeholders would be consulted. All Council Directorates and the One Commissioning Organisation have been invited to input with their adopted and emerging strategies/policies that impact on housing provision in the Borough. The HNA and Strategy development is being delivered with support from an external consultancy, Campbell Tickell • Bury Homelessness Strategy was recently refreshed in 2019. Overall the homelessness numbers presenting and actual homeless were increasing. The bigger increase was in presentations, these were people declaring themselves homeless either in person at the Council or partner organisation's reception or over the phone. As a result of the Homelessness Reduction Act 2017 more preventative work is being undertaken. Pressures on the service have increased due to both capacity and also the complexity of customers and this is being mitigated with increased resources, improved systems and more partnership working.
7.2	The following comments/observations were made in relation to this agenda item: - • The need to provide more affordable housing opportunities. • Consideration given to more pre-fabricated homes and exploring employment opportunities, for example, a local factory in the borough could benefit the local economy. • The need to consider the Rough Sleeper initiative which was much wider than securing accommodation for individuals as it also addressed various mental

	issues including drug and alcohol. • Whether information in relation to the Housing Strategy developments were in the public domain. It was noted that the paperwork for this meeting was already in the public domain therefore this information could be shared with the public as required. • The need to secure long term funding within this area as the majority of funding was of a short term nature.
7.3	The Chair enquired when an Action Plan/further detail would be available for the Strategic Commissioning Board. It was anticipated that further information would be available for the Strategic Commissioning Board in July 2020.

ID	Type	The Strategic Commissioning Board:	Owner
D/03/07	Decision	Noted the report, and specifically that: ○ a workshop on housing and health is convened with the Strategic Commissioning Board and Six Town Housing Board; ○ soft market testing with developers on perceived barriers to building new homes in Bury is convened jointly by Bury Council and GMCA; ○ the Bury Homelessness Steering Group develop an action plan by April 2020 to implement the required outcomes of the new Homelessness strategy	
D/03/08	Decision	Committed to attend the workshop with Six Town Housing Board to look at what more can be achieved in partnership with regards Housing and Health.	
A/03/03	Action	Homelessness and Housing Strategy Action Plan to be brought back to the Strategic Commissioning Board in July/August 2020.	Ms Carroll

8.	Bury Strategy / Town of Culture Update
8.1	The Chief Information Officer submitted a report in relation to the Bury Strategy. The report included details on the latest activity in the development of the Bury Town of Culture and the wider update of the Bury 2030 Strategy. It was reported that: - • Following the public engagement on Bury 2030 and discussions at key partnership meetings during the autumn work had continued to develop the narrative for an agreed vision and approach, based on feedback received and linked to the 5 themes of the Local Industrial Strategy. • National journalist, and Bury's own, Phil Collins had developed the Bury story, outlining the 'as is' state of the Borough and a development session with Team Bury partners in January brought public, private, voluntary and community sector leaders together to develop a joint delivery plan for the strategy. • On 23rd January 2020, a Team Bury workshop took place at the Fusiliers Museum to develop thinking further with Team Bury partners and wider community leaders to consider the thinking so far (strategy and delivery proposals); to consider the content of the local economic position through evidence from Cambridge Econometrics; and take part in a facilitated session with the Centre of Local Economic Strategies on the 2030 vision and detailed delivery plans. • Activity was taking place to bring together all the current thinking and plans, from

	the early engagement and the narrative from Phil Collins, along with the delivery plan workshop findings in order to draft the strategy ahead of public consultation. • Plans were also developing at pace in relation to the Town of Culture. • A website was being developed in relation to the Happy Festival element of Town of Culture which should be operational by the end of the week. • A copy of the Bury Strategy should be available for the Strategic Commissioning Board in June 2020.
8.2	The following comments/observations were made in relation to this agenda item: - • An enquiry was made as to whether there was funding available for groups/public to bid for in relation to the Town of Culture developments. It was noted that there was a small pot of money available and that any requests should be sent to the Chief Information Officer. • It was suggested that the Chief Information Officer circulate the link for the Happy Festival outlining any support that may be required from the Strategic Commissioning Board in relation to these developments.

ID	Type	The Strategic Commissioning Board:	Owner
D/03/09	Decision	Noted the update.	
A/03/04	Action	A copy of the Bury Strategy to be submitted to the Strategic Commissioning Board in June 2020.	Ms Ridsdale
A/03/05	Action	The Chief Information Officer circulated the link for the Happy Festival outlining any support that may be required from the Strategic Commissioning Board in relation to these developments.	Ms Waterhouse

9	2020/21 Budget Update
9.1	The Joint Chief Finance Officer provided a verbal update on the 2020/21 Budget for the CCG and Council. The key challenges, risks and ambitions were set out. It was reported that from a CCG perspective, a submission was required to be sent to the Greater Manchester Health and Social Care perspective by the 29th April 2020. This position was currently projected to be a £20m gap, £11m deficit with £9m savings required. It was noted that other CCGs in Greater Manchester were also experiencing pressures.
9.2	The Cabinet Member Finance & Housing provided an update on the budget discussions at the recent Full Council meeting in terms of what the local position would be across the Council and the impact on services.
9.3	The Chair commented that this was an extremely challenging position for both organisations.

ID	Type	The Strategic Commissioning Board	Owner
D/03/10	Decision	Noted the update	

10	Performance Report
10.1	The Deputy Chief Officer/Director of Commissioning submitted a report in relation to the latest areas of performance across the CCG.

10.2	It was reported that the CCG alongside other CCGs in Greater Manchester had challenges in achieving the national Constitutional Standards in a number of key areas. This report sets out the current position, and actions being taken, against a number of the main CCG Performance Indicators. A further report setting out the position on all the Indicators is reviewed by the Quality and Performance sub-committee prior to submission to the Governing Body.
10.3	In terms of planned care set out at Section 3.14-3.23 of the report, there was a need to consider this in the context of other urgent pressures and the current financial position.
10.4	It was highlighted that in terms of IAPT performance, this was currently 34% which was much lower than the previous performance reported. More detailed discussions on the mitigating actions were being undertaken via the Quality and Performance Committee.
10.5	The following comments/observations were made in relation to this agenda item: - • Whether there was any reporting within the CCG/Council in relation to Healthy Start vouchers as there was mention of a decline in these vouchers. It was reported that these vouchers were usually issued via Health visitors and Social Prescribers and applications through the Government website. The Director of Public Health commented this uptake of vouchers was being reviewed from a Greater Manchester perspective. • Good work was being undertaken in respect of dermatology which has seen Dermascopes being rolled out to GP Practices within the area with a decrease in dermatology referrals being viewed in some practices.

ID	Type	The Strategic Commissioning Board:	Owner
D/03/11	Decision	Received the Performance Report and noted the areas of challenge and actions being taken.	

11	Commissioning Review – Learning Disability and Respite Update
11.1	Members received copies of a report which provided the Strategic Commissioning Board with an update in respect of the work being undertaken regarding Learning Disability Respite Services in Bury.
11.2	The aim was to identify areas for greater joint working, ensuring a consistent approach for customers on an all age basis to enhance their experiences and inform future commissioning. Current respite options available for people with learning disabilities and complex needs are limited within Bury and more innovative options need to be considered and developed for individuals in order that their needs are met in a holistic way with the person truly at the centre of their support.
11.3	A review of the Learning Disability respite/short breaks was identified as necessary due to lack of shared detailed knowledge across the Local Authority and CCG of what is available and what the activity and costs are. There was no single point of access to respite and short breaks in the borough.

ID	Type	The Strategic Commissioning Board:	Owner
D/03/12	Decision	Noted the progress.	

12	Minutes of Meetings		
12.1	Members received copies of the minutes from the Bury System Board held on the 14th January 2020.		
ID	**Type**	**The Strategic Commissioning Board:**	**Owner**
D/03/13	Decision	Noted the information	

13	Any Other Business and Closing Matters		
13.1	The Chair summarised the main discussion points from today's meeting.		
ID	**Type**	**The Strategic Commissioning Board:**	**Owner**
D/03/14	Decision	Noted the information.	

Next Meetings in Public	**Extraordinary Strategic Commissioning Board Meeting:** Monday, 23 March 2020, 6.00 p.m. – 7.00 p.m., Committee Room A and B, Bury Town Hall (Chair: Cllr Jones) **Strategic Commissioning Board Meeting:** Monday, 6 April 2020, 5.00 p.m., Committee Room A and B, Bury Town Hall (Chair: Dr J Schryer)
Enquiries	Emma Kennett, Head of Corporate Affairs and Governance emma.kennett@nhs.net

Strategic Commissioning Board Action Log – March 2020

Status Rating - In Progress - Completed - Not Yet Due - Overdue

A/12/08	It was agreed that the Director of Commissioning & Business Delivery would pick up with Cllr Quinn outside of the meeting in relation to the specific health requirements and discuss this further via the Governing Body as appropriate.	Ms O'Dwyer		March 2020	The discussion between Ms O'Dwyer and Cllr Quinn had taken place. A further discussion would take place via the Governing Body once business as usual is resumed.
A/03/02	A more detailed action plan in relation to the Environmental Policy to be submitted to the Strategic Commissioning Board in May/June 2020.	Ms Ball		May/June 2020	Added to Forward Plan for SCB
A/03/03	Homelessness and Housing Strategy Action Plan to be brought back to the Strategic Commissioning Board in July/August 2020.	Ms Carroll		July/August 2020.	Added to Forward Plan for SCB
A/03/04	A copy of the Bury Strategy to be submitted to the Strategic Commissioning Board in June 2020.	Ms Ridsdale		June 2020	Added to Forward Plan for SCB
A/03/05	The Chief Information Officer to share the link for the Happy Festival outlining any support that may be required from the Strategic Commissioning Board in relation to these developments.	Ms Ridsdale/Ms Waterhouse		March 2020	

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